

ENHANCEMENT APPLICATION

Exterior Improvements, Maintenance, Repairs and Alterations

This form is NOT used for new construction, outbuildings, additions and remodels. See Development application.

Homeowner Information:

Contractor Information (if applicable):

Name _____

Name _____

Address _____

Address _____

Daytime Phone _____

Daytime Phone _____

E-Mail _____

E-Mail _____

Brief Description of Project. **Please see instructions on the next page.** Submissions with insufficient information will be returned until complete.

Multiple horizontal lines for project description.

Once submitted, the ACC members will determine what, if any, application fee and/or compliance deposit will be required. The compliance deposit is refunded when the project is completed according to the description and complies with ACC Rules. The compliance deposit, if it applies, is to make sure projects abide with the CCRs and Rules, and for the AHOA to have the ability to address community problems from the project, if they arise. Usually the project goes fine, the contractor keeps all vehicles on roadway pavement, doesn't obstruct traffic, doesn't deposit concrete on the street or destroy roadside vegetation, the property is clean and neat at the end, and the refundable deposit is returned.

Homeowners are advised to review the AHOA CCRs and ACC Rules for requirements related to the proposed project. I have read the applicable portions of the Anasazi Homeowners Association's "Covenants, Conditions and Restrictions" (CCR) and the ACC Rules and agree to abide by all terms. These documents can be found at corderandcompany.com/anasazi.

If a licensed contractor is being used please attach a copy of the contractor's current license.

Signature of Homeowner(s): _____

Date: _____

Signature of Contractor (if applicable): _____

Date: _____

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Project description

Please provide a brief description of the project including, at a minimum, the information below. Submissions with insufficient information will be returned until complete.

- Explain the work to be done, where it will be done on your property and the dimensions.
- What are the start and end dates of the project? If not known now, when will you provide to the ACC?
- Will any changes be made that will affect storm water runoff or retention ponding? If so, what will change and what mitigation actions will be taken as part of the project?
- Will the project involve the use or installation of concrete, asphalt or gravel?
- Will the project involve the use of a crane or other heavy equipment and/or involve other actions that block or limit traffic on roads? If so, what mitigation actions will be taken to ensure safe conditions and eliminate or minimize traffic disruption?
- What colors and materials will be used? Please identify the color(s) and provide physical sample(s). Color “chips” are not acceptable. All colors are to be submitted on the materials proposed.
- If solar panels, satellite dishes or other similar hardware (whether attached to the home or not) are included in the project, please provide their location and the design to eliminate or reduce visual impact per ACC Rules.
- During the project will a portable toilet be installed for worker’s use, as required, or will workers use the facilities in your home?
- During the project will a waste container (such as a rolloff dumpster) be used or will the waste be cleaned up and hauled away each day?

A drawing and/or pictures may be helpful to more clearly explain the project and may be attached.

In addition, please be aware of the following specific requirements. See the ACC Rules for all requirements.

- Allowable hours of operation: Monday through Friday 7AM to 6PM, Saturday: 8AM to 5PM, Sunday: None
- All vehicles parking on HOA roads **MUST** have ALL TIRES on the pavement. NO parking is allowed on vegetation beside the road or on the walking paths.
- All obstructions on HOA roads must be identified by safety cones or similar to protect motorists and pedestrian safety.

Accessing Forms and Submitting the Application

ACC forms and the ACC email address are available at corderandcompany.com/anasazi. Once you have completed the application and any attachments please send via email to the ACC email or to the AHOA Association Manager via Associations@corderandcompany.com. If you need to provide the form and/or attachments in paper, please notify the ACC by email and drop off at La Puerta Real Estate front desk marked “AHOA ACC”.

Submitting the compliance deposit, if required, and return of deposit

If a compliance deposit is required, please make your check out to “AHOA”, put in an envelope marked “AHOA ACC”, and take the envelope to La Puerta Real Estate front desk for pick up. Please let your ACC contact know when you have dropped it off so the ACC is advised it is there. At the end of the project when you have notified the ACC of completion, the ACC will drive-by to assure all looks good and, if so, will request the deposit be returned.